

MICHIGAN FAMILY INDEPENDENCE AGENCY		Item 101	Page 1
Community Services Policy Manual	SUBJECT <b>PURPOSE, USE, AND MAINTENANCE OF THE COMMUNITY SERVICES POLICY MANUAL</b>		EFFECTIVE DATE 01-01-97 END DATE

**GENERAL:**

The purpose of the Community Services Policy Manual is to define policy in the administration of funds provided to Community Action Agencies and Local Weatherization Operators.

The manual is designed to be used in conjunction with the Master Agreement, federal Office of Management and Budget Circulars, various program specific agreements, and the Weatherization Field Manual.

Updates to the policy manual will be transmitted periodically by the use of a *Bulletin* series. The *Bulletin* will describe the changes being transmitted and inform the user of the deletions and additions. It is recommended that any deleted items be maintained for audit purposes.

**INQUIRIES:**

In accordance with the Americans with Disabilities Act, the information contained in this document will be made available in an alternative format (large type, audio tape, etc.) upon special request.

Questions regarding this document should be directed to your grant manager.